

DATE:
NOTICE NUMBER:
SUBJECT: INFORMATION
IMPORTANCE:

Dear Conveyancer

As per our meeting today with members of the Property Law Committee, you are reminded to constantly check the status of your transfer duty transaction on the e-Filing website. We currently have a large number of “open” cases where SARS requested additional information in the form of supporting documents.

Please note that the following branches listed below are available to provide assistance. The following people can be contacted to assist. Please note though that all cases MUST be electronically filed.

| Region | Office | Contact Person |
|--------------|------------------|---|
| Gauteng | Rissik Street | Annette Fietze /Annatjie Van Helsdingen |
| | Randburg | Karelien Smith |
| | Pretoria CBD | Shamila Pillay |
| Limpopo | Polokwane | Salome Van Reenen / Alet Grobler |
| Mpumalanga | Nelspruit | Naomi Van Vuuren |
| KZN | Durban | Walk in |
| | Pietermaritzburg | Walk in |
| Western Cape | Cape Town | Walk in |

The SARS contact centre should always be the first point of contact.

In the event of a more complex query that requires expert knowledge of Transfer Duty, a dedicated email facility has been made available to clients specifically for these queries. The email address is transferdutyct@sars.gov.za . This relates to any issue of interpretation or clarity with regards to the Act or SARS policies and procedures.

Refund applications must also be forwarded to ETD@sars.gov.za .Please take specific note of the requirements as set out in the auto reply. The ETD mailbox can also be used for basic Transfer Duty enquiries where no expert legal knowledge or interpretation is required.

Technical queries, ie software or error messages; any issue relating to the interface between SARS e-filing and SARS can be forwarded to TransferDuty@sars.gov.za.

Regards

Mark Kingon